

FIRE SAFETY CHECK LIST

The checklist below contains the minimum fire code requirements that must be in place for any home operating as a family daycare in Montgomery County:

	<u>YES</u> []	<u>NO</u> []	<u>N/A</u> []
1. Are house address numbers a minimum 5" in height? And visible to the street?			
2. Is illumination (light fixture) provided outside of all exit doors?	[]	[]	[]
3. Does your home have a pre-arranged plan of escape in case of fire or other emergency? Does the plan include a means to alert all occupants of an emergency and show 2 exits from all areas? Have you practiced your escape plan? as a fire drill every 30 days? Have you logged all of your drills?	[]	[]	[]
4. Is each room used for sleeping, living, or dining purposes provided with at least two means of escape? At least one of these means shall be a door that allows unlocking from the inside <u>without the use of a key</u> or an unobstructed stairway allowing travel to the outside of the home at street or ground level?	[]	[]	[]
5. If a window is utilized as a second means of escape, can the daycare provider demonstrate that the window opens to a clear opening of not less than 20" in width, not less than 24" in height and 5.7 square feet (821 sq. in.) in total open area? Is the bottom of the window opening not more than 44" above the floor?	[]	[]	[]
6. Are special protective covers provided for all electrical receptacles in all areas occupied by children under 6 years of age?	[]	[]	[]
7. If clients are located in a basement, does at least one door open directly to the outside. If outside stairs are used is it no further than 8 ft. to ground level?	[]	[]	[]
8. Are all rooms/areas intended for napping equipped with hardwired A/C powered smoke detectors with battery back-up installed in that room/area? <i>Note: Daycares operating before 1992 are allowed to continue using battery detectors as long as diligent care is demonstrated.</i>	[]	[]	[]
9. Is each closet door latch arranged so that children can open the door from inside the closet?	[]	[]	[]
10. Can each bathroom/bedroom door lock be unlocked from the outside in an emergency?	[]	[]	[]

- | | <u>YES</u>
[] | <u>NO</u>
[] | <u>N/A</u>
[] |
|---|---------------------|--------------------|---------------------|
| 11. Do your wall coverings have a Class A or B flame spread rating when installed in hallways or stairways, foyers or exits? <i>Note: Flame spread rating may be A, B, or C inside of rooms or through out the home if the home has an automatic fire sprinkler system.</i> | | | |
| 12. If the family day care home is located in an apartment building with enclosed corridors, are the common hallway and stairs protected with an approved smoke detection system with detectors in the hallway no greater than 30 feet apart? | [] | [] | [] |
| 13. Is all electrical wiring installed and maintained in accordance with the National Electrical Code? Are extension cords used on a temporary basis and only and rated for the device being served? | [] | [] | [] |
| 14. Is all heating, ventilating and air conditioning equipment installed and maintained in accordance with all applicable codes and manufacturers requirements? | [] | [] | [] |
| 15. Are <u>unvented</u> fuel-fired (kerosene/propane) room heaters prohibited from use during operating hours? | [] | [] | [] |
| 16. Is all approved heating equipment in spaces occupied by children provided with partitions, screens or other physical barriers to protect children from hot surfaces or open flame? | [] | [] | [] |
| 17. Is at least one operable flashlight provided in a location accessible to the staff for use in the event of power failure? | [] | [] | [] |
| 18. Is all fire protection equipment, including sprinkler systems, smoke alarms, and fire extinguishers tested and maintained in accordance with all code requirements and manufacturers recommendations? | [] | [] | [] |
| 19. Is good general housekeeping maintained throughout all areas? | [] | [] | [] |

Code references are from the Life Safety Code, NFPA 101, 2003 Edition and COMAR 07.04.01.

LOCAL LAWS MAY VARY AND REQUIRE ADDITIONAL LIFE SAFETY FACTORS TO BE INCORPORATED INTO THE FAMILY DAY CARE HOME.

_____, September 2008 _____